

PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
Held Via GoToMeeting
July 28, 2020

CALL TO ORDER:

7:31 a.m.

ATTENDEES:

Mark Marlowe and Burt Knight, Board Members; Dick Munday and Tim Friday, Alternate Board Members; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Natalie Hopkins and Kim Mathews, Administrative Assistants; Darryl Farrington, Semple, Farrington, Everall & Case, PC.

ANNOUNCEMENT OF QUORUM:

Quorum present.

PUBLIC COMMENT:

Unknown caller present on the call. No comments made

APPROVAL OF AGENDA:

Dir. Marlowe moved to approve the agenda. Dir. Knight seconded the motion. The motion was unanimously approved.

ACTION ITEMS:

MINUTES OF JUNE 23, 2020 REGULAR BOARD MEETING:

Dir. Marlowe moved to approve the minutes of the June 23, 2020 regular board meeting. Dir. Knight seconded the motion. The motion was unanimously approved.

PAYABLES FOR THE PERIOD ENDING JUNE 30, 2020:

Expenditures for June were standard however Mr. Martin highlighted the replacement of two VTP Soft Starts paid to Browns Hill in the amount of \$5,907.00; the rotating assembly for the RAS pumps was rebuilt for \$5,180.47 paid to Canyon Systems; and the first installment for engineering on the reuse reservoir project was paid to GEI in the amount of \$18,622.73. Additionally, he noted a credit was applied to the safety account due to the Special Districts Pool Safety Grant program which reimbursed PCWRA for Covid-19 related purchases. Dir. Marlowe moved to approve the June 30, 2020 payables for PCWRA in the amount of \$313,131.03 and the 3.0 Capacity Expansion expenditures in the amount of \$1,341,472.81. Dir. Knight seconded the motion. The motion was unanimously approved.

OTHER ACTION ITEMS:

NONE

DISCUSSION ITEMS:

3.0 EXPANSION PROJECT UPDATE:

The project continues to stay on schedule for the end of the year and within the available escrow fund balance although Mr. Martin informed the board of continued electrical issues with IREA, Square D, and contractors regarding the generator transfer switch. However, the electrical meters are installed which should allow the headworks to be operational in a couple of weeks. The influent piping is installed and tested as well as blowers and compressors. The existing step screens were never equipped correctly for the hazardous environment when originally installed causing an unexpected cost to upgrade the motors and switches.

PINE CANYON WATER & SANITATION DISTRICT WASTEWATER PLANT SITE APPLICATION:

During the Reg 22 workgroup, Mr. Martin conversed with the Division regarding the Pine Canyon application. The Division will contact the Pine Canyon group to discuss potential impacts to regulations, one of which is their request for a phosphorus allocation. Dir. Marlowe interjected that the two issues put before the Chatfield Watershed Authority Board are the phosphorus trade and site application. The Town of Castle Rock has until the end of August to review and provide comments then the discussion will go before the Chatfield Watershed Authority's Technical Advisory Committee during their September meeting. Discussion ensued regarding impacts to effluent limits.

SILVER HEIGHTS CAPACITY:

Mr. Martin inquired as to whether the board would like for him to direct Mr. Farrington to update or amend the Special Connectors Agreement now that Silver Heights is purchasing capacity from the Town of Castle Rock. Dir. Marlowe stated that the Agreement has been approved between Silver Heights and the Town of Castle Rock however, they have not paid their system development fees yet. Once that occurs, then the Special Connectors Agreement with PCWRA can be amended.

MANAGEMENT REPORT:

CDPHE Update

Mr. Martin announced that Pat Pfaltzgraff, WQCD Director, has resigned and the Division is accepting applications through July 29, 2020.

PCWRA staff is composing a response to the PFAS Survey per the Division's requirements.

A letter to the Division is being developed, which PCWRA will support, requesting they provide information on the methods used to determine infiltration or exfiltration standards concerning Las Animas permit compliance requiring them to reduce I&I by 25% every year for four years. The board discussed the difficulty of such compliance and how this might impact others. Dir. Marlowe requested Mr. Martin to forward the completed letter to the board.

Mr. Martin mentioned the Fall TENORM stakeholder meetings will focus on guidance development. The Division hopes to have the rule promulgated in November 2020, in effect January 2021, and provide nine months for utilities to come into compliance. In answer to questions from the board regarding compliance, Mr. Martin reiterated that the members of PCWRA need to review their water plant compliance. He informed the board that, while there is not an issue with the TENORM levels currently in the biosolids, this new ruling may require PCWRA to hire an Industrial Hygienist and the manganese discharged from water plants may become an issue with future PCWRA permits. Another concern is how this ruling will impact maintenance and cleaning of the oxidation ditches as it could require all cleaning to have hazmat protections. Discussion ensued regarding hiring versus contracting and budgeting for such expenses.

Alt. Munday questioned the July 27, 2020 TENORM meeting date called out in the Managers Report. Mr. Martin later confirmed to the Board that he had missed the July 27 meeting. Mr. Martin informed the board he would follow-up with attendees and report any significant changes or relevant information to the Board in August.

Reuse Reservoir

Mr. Martin stated he plans to have solid costs and reuse rate increase proposals ready to present to the board at the August board meeting. The board discussed golf club personnel inclusion in this process. Mr. Martin suggested those discussions should occur once the board has reviewed and determined how the costs of the project should be recovered.

Industrial Pretreatment Update:

With businesses closed, it is difficult to locate property owners however inspections are going well. The IP staff met with the Town of Castle Rock Building Department to discuss both entities processes and to improve communication. The Castle Pines Country Club may need to install a new interceptor for a new bar located outside the club house. Dir. Knight inquired about the existing interceptor to which Mr. Martin explained that it may not be possible to pump back to that location. Additional discussion ensued regarding a mobile coffee shop located in the Town of Castle Rock which Dir. Marlowe stated he would review.

COVID-19 UPDATE:

PCWRA staff is currently operating with a normal schedule, however, employees with the ability to work from home are still able to do so. Due to the state-wide mandate regarding facial coverings, management has sought advisement from PCWRA attorneys. Mr. Martin requested feedback from the board regarding their current procedures. After some discussion, support was given to Mr. Martin to allow face coverings to be removed while alone in a private office.

OTHER DISCUSSION ITEMS:

None.

ADJOURNMENT

The next PCWRA Board Meeting is scheduled for August 25, 2020 at 7:30 a.m. There being no further business to come before the board, Dir. Knight declared the regular meeting adjourned at 8:25 a.m.



Mark Marlowe, Secretary/Treasurer