

PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
Held Via GoToMeeting
December 16, 2021

CALL TO ORDER:

7:31 a.m.

ATTENDEES:

Jim Worley, Mark Marlowe and Dick Munday, Board Members; Tim Friday, Alternate Board Member; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Lucinda Young, Administrative Assistant; Darryl Farrington, Semple, Farrington, Everall & Case, PC.

ANNOUNCEMENT OF QUORUM:

Quorum present.

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

Dir. Munday moved to approve the agenda. Dir. Marlowe seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT:

None.

ACTION ITEMS:

MINUTES OF NOVEMBER 18, 2021, REGULAR BOARD MEETING:

Dir. Marlowe moved to approve the minutes of the November 18, 2021, regular board meeting. Dir. Munday seconded the motion. The motion was unanimously approved.

PAYABLES FOR THE PERIOD ENDING NOVEMBER 30, 2021:

Mr. Martin reported the capital replacement expenditure of \$5,959.00 to Browns Hill Engineering was to replace the solar powered monitoring station at the stormwater detention pond to notify the Operators of a discharge during a storm event and meet the State stormwater permit requirements. The capital outlay expenditure of \$11,630.00 was also to Browns Hill for the install of Wi-Fi for the entire facility which will allow Operators to utilize iPads while walking the plant for work orders, SOPs, etc. One final expenditure of note was to Teledyne Isco in the amount of \$8,024.00 to replace a refrigerated sampler. There was no pay application from Moltz for the 3.0 Expansion Project this month.

Dir. Marlowe moved to approve the November 30, 2021, payables for PCWRA in the amount of \$432,825.40. Dir. Munday seconded the motion. The motion was unanimously approved.

2021 PROPERTY & LIABILITY INSURANCE:

Mr. Mark Carlson, President, T. Charles Wilson Risk Management, was in attendance to provide insight to the board on the property and liability insurance proposal. Mr. Carlson explained that with the expansion project nearly completed, his company evaluated the change in insurance needs and building values. He then described the volatility of insurance and overall increases being experienced overall. Upon conclusion, the board inquired

about increasing PCWRA's deductibles. Mr. Carlson stated he believed the deductibles were currently set at the most economic place in terms of return should a claim be needed. After some discussion the board suggested higher deductibles be considered at the next renewal. Mr. Martin interjected that staff does review those levels each year and will continue to do so.

Dir. Marlowe moved to approve the 2022 Property & Liability Insurance proposal as presented. Dir. Munday seconded the motion. The motion was unanimously approved.

DESIGNATE OFFICIAL 2022 BOARD OFFICERS:

Dir. Worley opened discussions with informing the board of the status of the Castle Pines North relation with Parker Water and noted that agreements had been expected to close on January 3, 2022. With issues surrounding water rights and infrastructure, this will be a challenge to close and will not occur as planned. With many unknowns, Dir. Worley suggested one of the other members consider assuming the role of President. After some discussion, the board concluded that Dir. Marlowe will be President; Dir. Worley will be Secretary; and Dir. Munday will be Vice President.

Dir. Worley moved to approve the assigned officer roles for 2022. Dir. Munday seconded the motion. The motion was unanimously approved.

OTHER ACTION ITEMS:

None.

DISCUSSION ITEMS:

REGIONAL WASTEWATER/WATER PLAN UPDATE:

Dir. Marlowe briefly updated the board stating that Douglas County held a meeting on December 9, 2021, where public comment was heard for all proposals. There were \$247 million of requests for water and wastewater projects which are competing with broadband and mental health projects. There will be an additional Town Hall and presentation in February 2022.

REUSE RATE STRUCTURE:

Staff has expressed concern about depleting funds for the reuse pond and pump station project and allowing the customers to payback those funds over 30 years. Thus, Mr. Martin stated that a loan might be better suited to cover the cost of the project and attempting to accumulate \$5 – 6 million for reuse capital may not be necessary. With a loan, the goal would be to accumulate \$1.5 – 2 million in capital reserves for reuse over time. Mr. Martin then clarified the structure of the reuse program and the intent stating the Establishing Agreement states reuse entities would build storage to hold water. Dir. Marlowe agreed and clarified that the golf courses would have to commit to the water they want by determining how much water they want delivered based on the water rights limitations. The board discussed further and determined that the reuse rates should be approved at the January regular board meeting.

MANAGEMENT REPORT:

3.0 Expansion Update

Moltz is still waiting on the pressure gauge for the TWAS pump. If this doesn't work, PCWRA will request a refund from the manufacturer therefore staff wants to be sure before moving forward.

Parkson received the report back from the lab on the soluble non-recoverable phosphorus. Mr. Martin stated that the results were unacceptable, and the samples did not meet hold times. When asked what will happen if the filters can't perform the way they were specified, Mr. Martin replied he wasn't sure, however he would not close the project until the issue is fixed.

Mr. Martin informed the board that staff is still working on odors from the ATAD and has considered carbon at the end of the process. However, TPS has stated that once the process is dialed in the odors will dissipate.

Plant Updates

Mr. Martin is still waiting on the report for the reuse and lab inspections. He commented that reuse regulations are becoming more restrictive.

RadPros has completed their survey and discovered any concern of exposure is no more than normal background radiation. There is one office area they would like to retest for radon gas.

CDPHE Update

There is a new manager for the Clean Water Program who is previously from enforcement which leaves that area open. The CWWUC has requested a meeting with him to discuss ongoing issues occurring between the utilities and the Division.

Alt. Friday inquired about the re-rating of the plant capacity. Mr. Martin replied that PCWRA is low on the list of permits to be approved, however he has requested to be moved up in priority.

OTHER DISCUSSION ITEMS:

None.

EXECUTIVE SESSION

Dir. Marlowe moved to enter Executive Session for board input into the Authority Manager annual review as authorized by CRS 24-6-402(4)(f), personnel matters. Dir. Munday seconded the motion. The motion was unanimously approved. Executive session began at 8:55 a.m. and attendees included Dir. Worley, Dir. Marlowe, Dir. Munday, Alt. Friday, and Mr. Martin. Executive Session was adjourned at 9:26 a.m.

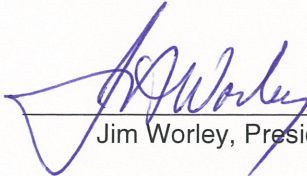
ADDITIONAL ACTION ITEM

AUTHORITY MANAGER CONTRACT AMENDMENT:

Board consensus was to delay taking action on this item. A date for a special meeting will be considered and held before the end of the year.

ADJOURNMENT

There being no further business to come before the board, Dir. Worley declared the special meeting adjourned at 9:27 a.m.



Jim Worley, President